



JOB POSTING

Warehouse Quality Control Inspector

About the Company

Virox Technologies Inc. is a leading manufacturer in equipping the entire spectrum of global markets that are concerned with infection control with state-of-the-art antimicrobial technology in the war against microbes. As a research driven company, Virox currently sells branded and private label products and partners with industry leaders in human and animal health markets. All partners have validated the scientific claims and market acceptance of our patented technology called Accelerated Hydrogen Peroxide. We are presently growing at an exciting pace and are looking to add a Warehouse Quality Control Inspector to our team.

About the Role

As a member of our Quality Assurance (QA) team reporting to the Quality System Specialist, the *Warehouse Quality Control Inspector* monitors and ensures compliance with quality system requirements as it relates to inbound and outbound activities throughout the warehouse.

Duties & Responsibilities

- Reviewing inbound and outbound materials to ensure all required paperwork is included (Bill of Lading (BOL), Certificate of Analysis (CofA), Certificate of Conformance (CofC), Notice of Arrival (NOA), Toxic Substance Control Act (TSCA) certificate etc.) and following up with appropriate individuals to obtain missing documents;
- Notifying suppliers and internal stakeholders of quantity discrepancies for product received and/or product damaged in transportation and issuing incident reports for any non-conforming items;
- Informing lab personnel of incoming chemicals and assisting with the release of chemicals;
- Sampling incoming packaging material and labels, verifying quantity and coordinating physical and/or electronic release;
- Performing daily audit of warehouse and segregating any non-conforming (i.e. damaged products);
- Tracking and reporting the status of non-conforming products to management upon full closure;
- Coordinating all inspections, rework and/or disposal activities related to incoming materials or goods damaged internally.
- Monitoring inventory movement within the warehouse to ensure product is tracked and accounted for accuracy;
- Other projects and tasks, as assigned.

What do you need to succeed?

- One (1) to two (2) years of experience working in an ISO certified warehouse;
- Strong verbal and written communication skills;
- Demonstrated problem solving and reporting skills;
- Ability to work independently;
- CQI certification is considered an asset;
- Valid counterbalance, Raymond reach and walkie lift truck certificate, is considered an asset.
- Experience operating counterbalance, Raymond reach and walkie lift truck, is considered an asset.
- Ability work in a fast-pace environment and lift up to 100lbs.
- Ability to work flexible hours as needed.

Applications

Those interested in being considered for this opportunity are asked to forward their resumes to jobs@virox.com.

Virox Technologies Inc. is committed to providing accommodation for individuals with disabilities. Accommodation will be provided upon request in all parts of the hiring process as required in accordance with the Virox Technologies Inc. Accommodation Policy. Candidates requiring accommodation are asked to make their needs known in advance.

We sincerely thank all applicants who express an interest in this role; however, only those candidates being directly considered will be contacted.